

**OFFICIAL  
EAST CENTAL INTERGOVERNMENTAL ASSOCIATION  
ECIA COUNCIL PROCEEDINGS**

Regular Meeting: 9/10/2025  
ECIA Council Meeting  
Scheduled: 5:30 P.M.  
Actual Start time: 5:31 P.M.

In-Person/Zoom Meeting, Dubuque, Iowa

ECIA Council Present: Wagner, B. Gaul, Oberbreckling, Sander-Welzien, George, Maddasion, Wiese, Hasenmiller, L. Gaul, Helmrichs, Madlom, Ekhoﬀ, Niehaus, Bonz, Burbach\*, Pothoﬀ, Willey, Steines, Weinschenk

Upon motion approved the agenda for the Wednesday, September 10, 2025, meeting, (Unanimous).

Upon motion approved minutes and secretarial notes from July 16, 2025, ECIA Council meeting, (Unanimous).

Upon motion approved Consent Agenda items as recommended by the Executive Committee: Financial Status Reports; RFP for ECIA re-branding; Contracts: Agreement for services between Greater Dubuque Impact Investment Fund and ECIA, CSEI HOME Investment Partnerships Program - \$250,338, Agreement between Dubuque County and ECIA, City of Camanche Land Use Plan update - \$3,000, Agreement for services between Cascade Economic Development Corporation and ECIA - \$25,000, Agreement for services between City of DeWitt and ECIA - \$17,500, Iowa Homelessness Prevention Fund award - \$80,600, CSEI and YWCA Clinton Partnership Agreement, COG Assistance FY2026 Subcontract Agreement - \$20,588.23, Healthy Homes purchase of a Viken Heuresis PB200i XRF analyzer routine maintenance contract, Contract amendment between CSEI and IFA, Miscellaneous Contracts, (Unanimous).

Upon motion approved appointing an At Large member to the Executive Committee, (Unanimous).

Upon motion adjourned the meeting at 6:00 p.m. (Unanimous)

Detailed secretarial notes are available by completing a public information request to ECIA.

ECIA July 2025 Bills: A JOHNSON SERVICES III-22,013.26; ACCURATE ANALYTICAL TESTING LLC-578.00; ACE CONSTRUCTION LLC-20,575.00; ALLIANT ENERGY-143.07; AMAZON BUSINESS-917.09; AMERICAN HERITAGE LIFE-47.40; ASSUREDPARTNERS GREAT PLAINS LLC-39,006.38; ASSURITY LIFE INSURANCE COMPANY-696.93; BASE- 11,241.58; BLACK HILLS ENERGY-35.60; BRAXTON'S CONSTRUCTION LLC-64,850.00; CAPITAL ONE COMMERCIAL-13.40; CAPITAL SANITARY SUPPLY-333.14; CASCADE AREA CHAMBER OF COMMERCE-150.00; CITY OF DELMAR-388.00; CITY OF DUBUQUE-150.39; CLAYTON JOHN DEGENHARDT-193.00; CLEMENS WALTERS CONLON RUNDE & HIATT LLP-503.50; COMMAND SECURITY SOLUTIONS-114.30; CS TECHNOLOGIES INC – DUBUQUE-1,579.18; DAWN DALY-1,200.00; DELTA DENTAL OF IOWA-791.00; DUBUQUE AREA CHAMBER OF COMMERCE-110.00; DUBUQUE BANK & TRUST-18,634.83; DUTRAC COMMUNITY CREDIT UNION-1,689.00; EXPRESS SERVICES INC-178.80; FED EX-153.07; GORDON FLESCH COMPANY INC-5,025.37; GRACIE TUEL-1,200.00; GROW CLINTON-350.00; HAPPY JOES PIZZA-139.70; HINMAN HOME REPAIR-55,155.00; ICOG-4,600.00; ILLINOIS DEPARTMENT OF REVENUE-267.0; ILLINOIS MUTUAL-147.75; INFRASTRUCTURE TECHNOLOGY SOLUTIONS-3,834.30; INTERNAL REVENUE SERVICE-84,938.81; IOWA WORKFORCE DEVELOPMENT-727.82; IPERS-48,750.74; J & D CATERING-520.00; KATIE STEFFENSMEIER-116.20; KEEP IOWA BEAUTIFUL-45,000.00; MATT SPECHT-37.80; MAV RESTORATIONS LLC-24,050.00; MCCLOUD SERVICES-73.03; MIDWESTONE BANK-24,845.84; MIRACLE EXPRESS-22.99; MUTUAL OF OMAHA-3,176.55; PARSONS TRANSPORTATION GROUP INC-123,556.69; QUADIENT FINANCE USA INC-2,000.00; RAM SERVICES LLC-2,480.00; RC RESTORATION LLC-109,010.00; ROBERTO HENRICKSON-24,726.00; SELECTIVE INSURANCE COMPANY OF AMERICA-3.00; SPARKLING CLEAN CLEANING SERVICE-1,300.00; STONEHILL CARE CENTER-100.00; THAT MAN HOME MAINTENANCE AND REPAIR LLC-17,535.00; THMEDIA-152.76; TREASURER STATE OF IOWA-8,337.00; TRI-STATE SHRED-54.95; TROY KAUP-1,200.00; UNITED STATES TREASURY-167.43; UNITED WAY SERVICES INC-849.00; VERIZON WIRELESS-2,407.12; VOYA FINANCIAL-13,209.76; WALTER CONSULTING LLC-300.00; WELLMARK-51,560.58; WENDY BUIKEMA-1,200.00; WIDMEIER LAWN CARE-240.00.

ECIA August 2025 Bills: 1800TSHIRTS-409.25; A JOHNSON SERVICES III-29,650.00; ACCURATE ANALYTICAL TESTING LLC-1,560.25; ACE CONSTRUCTION LLC-49,400.00; ADVANCED BUSINESS SYSTEMS INC-207.00; ALLIANT ENERGY-611.09; AMAZON BUSINESS-2,006.32; AMERICAN HERITAGE LIFE-47.40; ASCENSUS-531.25; BI-COUNTY DISPOSAL INC-37.38; BLACK HILLS ENERGY-23.62; BRAXTON'S CONSTRUCTION LLC-99,750.00; BZZY B PROPERTIES LLC-12,760.00; CAPITAL SANITARY SUPPLY-802.00; CITY OF DUBUQUE-164.75; CLAYTON JOHN DEGENHARDT-1,426.00; CLEMENS WALTERS CONLON RUNDE & HIATT LLP-344.50; CLINTON HERALD-73.03; CONVIVUM HOSPITALITY-600.00; COPYWORKS-3,175.65; CRAWFORD COMPANY-157.50; CS TECHNOLOGIES INC – DUBUQUE-1,537.24; DAWN DANIELSON-1,233.63; DELTA DENTAL OF IOWA-4,749.64; DUBUQUE BANK & TRUST-14,281.73; DUTRAC COMMUNITY CREDIT UNION-1,689.00; EOCENE ENVIRONMENTAL GROUP INC-4,499.75; EXPRESS SERVICES INC-229.09; FED EX-17.26; GAIL KUHLE-116.20; GEOSYNTEC CONSULTANTS-5,633.00; GORDON FLESCH COMPANY INC-1,217.68; HINMAN HOME REPAIR-64,257.00; ILLINOIS DEPARTMENT OF REVENUE-525.03; ILLINOIS MUTUAL-121.07; INFRASTRUCTURE TECHNOLOGY SOLUTIONS-13,272.30; INTERNAL REVENUE SERVICE-123,154.03; IOWA LEAGUE OF CITIES-30.00; IPERS-76,737.64; IPTA-3,250.00; JENNIFER WALKER-921.44; KATIE STEFFENSMEIER-190.00; KRYSTAL MURPHY-1,200.00; KYLE CONSTRUCTION LLC-7,725.00; MAQUOKETA SENTINEL PRESS-12.05; MERCYONE DUBUQUE MEDICAL CENTER-915.00; MERIDIAN PEOPLE DEVELOPMENT LLC-2,000.00; MIC'S CONSTRUCTION LLC-81,960.00; MIDWESTONE BANK-19,783.03; MUTUAL OF OMAHA-3,176.55; NET-SMART INC-880.00; NYHART-1,250.00; OASIS WELL & PUMP LLC-26,785.00; PARSONS TRANSPORTATION GROUP INC-111,802.45; QUADIENT FINANCE USA INC-2,000.00; RAM SERVICES LLC-1,075.00; REIMER LAWN CARE-150.00; REVIZE LLC-4,000.00; ROBERTO HENRICKSON-895.00; SELECTIVE INSURANCE COMPANY OF AMERICA-4,604.00; SPARKLING CLEAN CLEANING SERVICE-1,155.00; SPECHT CONSTRUCTION-29,375.00; STACIE SCOTT-117.60; TENANTREPORTX LLC-24.75; THAT MAN HOME MAINTENANCE AND REPAIR LLC-5,770.00; THMEDIA-1,067.03; TREASURER STATE OF IOWA-13,683.00; TRI-STATE SHRED-109.90; VERIZON WIRELESS-2,337.33; VIKEN DETECTION-7,488.28; VOYA FINANCIAL-9,139.56; WALTER CONSULTING LLC-225.00; WELLMARK-53,973.26; WELU PRINTING-618.62.



## ECIA COUNCIL MEETING SECRETARIAL NOTES

**DATE:** Wednesday, September 10, 2025  
**TIME:** 5:30 pm Meeting  
**PLACE:** Zoom/Phone/7600 Commerce Park, Dubuque, Iowa

### ECIA COUNCIL MEMBERS PRESENT:

\* = Alternate      ☒ = Present

Cedar County:	<input type="checkbox"/> Vacant <input type="checkbox"/> Ness <input checked="" type="checkbox"/> Wagner	<input checked="" type="checkbox"/> B. Gaul <input type="checkbox"/> Kaufmann* <input checked="" type="checkbox"/> Oberbreckling	<input type="checkbox"/> Laughlin
Clinton County:	<input checked="" type="checkbox"/> Sander-Welzien <input checked="" type="checkbox"/> Thiltgen* <input checked="" type="checkbox"/> George	<input type="checkbox"/> D. Srp* <input type="checkbox"/> Kelly <input checked="" type="checkbox"/> Maddasion	<input checked="" type="checkbox"/> Wiese <input checked="" type="checkbox"/> Hasenmiller <input type="checkbox"/> Lindner*
Delaware County:	<input type="checkbox"/> Bergan <input type="checkbox"/> Behnken <input type="checkbox"/> Vick*	<input checked="" type="checkbox"/> L. Gaul <input type="checkbox"/> Maurer	<input checked="" type="checkbox"/> Helmrichs <input checked="" type="checkbox"/> Madlom
Dubuque County:	<input type="checkbox"/> Neises <input checked="" type="checkbox"/> Ekhoﬀ <input checked="" type="checkbox"/> Niehaus	<input checked="" type="checkbox"/> Bonz-chair <input type="checkbox"/> Cavanagh <input checked="" type="checkbox"/> Burbach*	<input checked="" type="checkbox"/> Pothoﬀ <input type="checkbox"/> Kenniker*
Jackson County:	<input checked="" type="checkbox"/> Willey-v-chair <input type="checkbox"/> Tranel <input type="checkbox"/> Ganzer	<input checked="" type="checkbox"/> Steines <input checked="" type="checkbox"/> Schwenker* <input type="checkbox"/> Boldt	<input type="checkbox"/> Messerli* <input checked="" type="checkbox"/> Weinschenk

### OTHERS PRESENT:

### STAFF PRESENT:

<input checked="" type="checkbox"/> McPherson	<input type="checkbox"/> Specht
<input checked="" type="checkbox"/> Berning	<input checked="" type="checkbox"/> Schnier
<input type="checkbox"/> Ravada	<input type="checkbox"/> Fox
<input checked="" type="checkbox"/> Stoffel	<input checked="" type="checkbox"/> Walker
<input type="checkbox"/> Kennedy	<input checked="" type="checkbox"/> Danielson
<input checked="" type="checkbox"/> Hingtgen	

\*A quorum was present



## **CALL TO ORDER AND INTRODUCTIONS**

Chair Bonz called the meeting to order at 5:31 p.m. Introductions were made at this time.

## **REVIEW/ACTION ON THE AGENDA FOR WEDNESDAY SEPTEMBER 10, 2025, MEETING**

Motion by Madlom, second by Pothoff to approve the agenda for Wednesday September 10, 2025, meeting. The motion passed unanimously.

## **COMMENTS FROM THE PUBLIC ON AN ITEM THAT DID NOT APPEAR ON THE AGENDA**

No discussion of this item due to zero members from the public online or at the meeting.

## **REVIEW/ACTION ON MINUTES AND SECRETARIAL NOTES OF THE JULY 16, 2025, MEETING**

Motion by Willey, second by Burbach to approve the minutes and secretarial notes from the July 16, 2025, meeting. The motion passed unanimously.

## **REVIEW/ACTION ON CONSENT AGENDA ITEMS AS RECOMMENDED BY THE EXECUTIVE COMMITTEE**

- a. Financial Status Report
- b. RFP for ECIA rebranding
- c. Contracts
  - i. Agreement for services between Greater Dubuque Impact Investment Fund and ECIA
  - ii. CSEI HOME Investment Partnerships Program - \$250,338
  - iii. Agreement between Dubuque County and ECIA
  - iv. City of Camanche Land Use Plan update - \$3,000
  - v. Agreement for services between Cascade Economic Development Corporation and ECIA - \$25,000
  - vi. Agreement for services between City of DeWitt and ECIA - \$17,500
  - vii. Iowa Homelessness Prevention Fund award - \$80,600
  - viii. CSEI and YWCA Clinton Partnership Agreement
  - ix. COG Assistance FY2026 Subcontract Agreement - \$20,588.23
  - x. Healthy Homes purchase of a Viken Heuresis PB200i XRF analyzer routine maintenance contract
  - xi. Contract amendment between CSEI and IFA
  - xii. Miscellaneous Contracts

Motion by Ekhooff, second by Burbach to approve the consent agenda items as recommended by the Executive Committee. Motion passed unanimously.



## **REVIEW AND SIGN ECIA COUNCIL MEMBERS CONFIDENTIALITY AGREEMENT**

The Conflict of Interest and Confidentiality Agreement need to be signed annually by all board members. These documents are required by EDA and HUD. Hingtgen requested all board members sign the documents and return them to ECIA staff.

## **REVIEW/ACTION ON APPOINTING AN AT LARGE MEMBER TO THE EXECUTIVE COMMITTEE**

Hingtgen stated there is an at large vacant spot on the Executive Committee Board. Hingtgen asked if anyone from the Council would like to fill the spot.

Motion by Pothoff, second by Madlom to approve and appoint Steines as the at large member to the executive committee. Motion passed unanimously.

## **INFORMATION ON TECHNOLOGY INTEGRATION EVALUATION**

Hingtgen updated the board on ECIA's plan to evaluate and review the current systems and recommend enhancements to the organization's technology resources and practices. Hingtgen stated she put together a small committee to evaluate the current technology infrastructures so staff can reveal critical gaps and streamline processes, ultimately enhancing productivity, reducing expenditures, and positioning the organization for sustainable growth and innovation.

## **OTHER BUSINESS**

No other business at this time.

## **ADJOURNMENT**

Motion by Ekhoft, second by Steines to adjourn the meeting at 6:00 p.m. The motion passed unanimously.

Respectfully submitted,

Mae Hingtgen  
Executive Director